Curriculum Committee

**June 5, 2020**

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Karen Ash, Dustin Bare, Nora Brodnicki, Rick Carino, Elizabeth Carney, Jeff Ennenga, Megan Feagles (Recorder), Ida Flippo, Eden Francis, Sue Goff, Shalee Hodgson, Jason Kovac, Kara Leonard, Alice Lewis, Suzanne Munro, Tracy Nelson, Scot Pruyn (Chair), Lisa Reynolds, Cynthia Risan, Esther Sexton, Charles Siegfried, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand

**Guests:** Sarah Hoover

**Absent**: ASG, Frank Corona, Mike Mattson, Jeff McAlpine (Alternate Chair), David Plotkin, Tara Sprehe

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the May 15, 2020 minutes
	2. Update attendance from May 15th to include Eden Francis as present
		1. Done by MCF on 6/5/20. Fixed in 6/5/20 agenda packet and reuploaded to 5/15/20 meeting page.

*Motion to approve, approved*

1. **Consent Agenda**
2. **Informational Items**
3. **Old Business**
4. **New Business**
	1. **Program Amendments**
		1. AS, Geology, PSU
			1. Sarah Hoover presented
			2. Moved some MTH and CH courses around
			3. PSU has changed their program.
			4. No overall credit change
			5. **NOT APPROVED.** The wrong version of the amendment was sent through. Sarah will work on this and bring it back in the Fall.
	2. **New Programs**
		1. Emergency Management Professional AAS
			1. Jeff Ennenga presented
			2. From application: This degree will support incumbent workers by connecting previous education and work experience to current trends in emergency/disaster prevention, preparedness, planning, response and recovery.
			3. Eventually would like to have the entire program online.
			4. Sounds like COMM-140 is offered in spring, even though the outline says Not Every Term. The department should update the outline to say Spring if it is typically offered in Spring. Alice will ask department if they could offer it in Winter if there is demand from students in this program.
			5. Spring term change to Elective (100-level or above) 2-4 credits. Then note saying WR-121 must be completed before taking WR-227. Overall credits change to 90-92.
				1. Done by MCF on 6/5/20. Fixed in 6/5/20 agenda packet and reuploaded to 6/5/20 meeting page

*Motion to approve with changes, approved*

* 1. **Curriculum Committee Plans for Next Year**
		1. Scot Pruyn presented
		2. Alternate Chair for 20-21
			1. Alice Lewis volunteered
		3. Updating Membership Structure
			1. From 5/15/20 meeting: Scot Pruyn, Elizabeth Carney, Nora Brodnicki, Alice Lewis to bring back recommendation for potentially reorganizing faculty membership so spots are easier to fill
				1. Option: Organize by Educational Focus Area (EFA), plus consultants from non-faculty areas such as Curriculum, Library, Assessment, Student Affairs
		4. Gen Ed Review
			1. Discuss progress at each meeting
			2. Identify how committee can provide support to this group when needed
			3. Elizabeth Carney provided an update on Gen Ed
				1. Working with Cultural Literacy team and piloting a new application for Gen Ed courses. Decided on a group of faculty to test it out. Picking up the work next year.
		5. Goal Setting
			1. Supporting new members, former members, and returning members
		6. Review Team Roles and Workflow
			1. Course Review Criteria
				1. Discuss common values around teaching and learning, including accessibility, equity, assessment
				2. Apply these values to outlines while migrating to new curriculum management system
				3. Build additional structure and workflow into course review process
				4. Change culture at college so review teams partner with outline submitters to provide guidance and resources, like an instructional counsel

Suggested to have regular conversations about review team processes to create more consistency

Clearer role definition for non-faculty curriculum committee members

* + - 1. Consider having review teams look at program amendments ahead of time
			2. Other ideas:
				1. Revisit meeting times/structure
1. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: October 2, 2020** |